

To: Tedder, Newton[Tedder.Newton@epa.gov]; Civian, Frederick (DEP)[frederick.civian@state.ma.us]
From: Kerry A. Reed
Sent: Fri 5/5/2017 7:18:22 PM
Subject: RE: Pilot NOI training
NOI Pilot Training attendees (5-9-17).xlsx

MCRPC said that it would be easiest to use a jump drive (and to send the presentation ahead of time). I think they may have a computer hookup, but they were hesitant when I asked the question.

As of today, we have 37 participants. Mostly municipal employees, but a few consultants and non-profit groups too. I've attached the current participant list.

I'll send out a reminder on Monday with directions to the meeting room.

Have a nice weekend,

Kerry

From: Tedder, Newton [mailto:Tedder.Newton@epa.gov]
Sent: Tuesday, May 02, 2017 3:08 PM
To: Kerry A. Reed; Civian, Frederick (DEP)
Subject: RE: Pilot NOI training

Great! Thanks Kerry. Does the room have a projector and a computer hookup? I would like to use my computer if possible

Newton Tedder
617- 918-1038

From: Kerry A. Reed [<mailto:kr@framinghamma.gov>]
Sent: Tuesday, May 02, 2017 12:50 PM
To: Tedder, Newton <Tedder.Newton@epa.gov>; Civian, Frederick (DEP) <frederick.civian@state.ma.us>
Subject: RE: Pilot NOI training

FYI – We have 22 participants as of today. Hoping we get another handful before the end of the week.

Please let me know if there are any materials or info you'd like me to distribute to the participants before the training. Also let me know if there are any special audio-visual needs.

Kerry

From: Tedder, Newton [<mailto:Tedder.Newton@epa.gov>]
Sent: Wednesday, April 26, 2017 2:56 PM
To: Kerry A. Reed; Civian, Frederick (DEP)
Subject: Re: Pilot NOI training

1:30 sounds great

Newt

From: Kerry A. Reed <kr@framinghamma.gov>
Sent: Wednesday, April 26, 2017 2:35:14 PM
To: Tedder, Newton; Civian, Frederick (DEP)
Subject: RE: Pilot NOI training

Would you mind starting at 1:30? I think the CMRPC space would work better but it is being used until 12:30. We can make 1:00 work, but thought it might be helpful to have an hour buffer for set-up.

Kerry

From: Tedder, Newton [<mailto:Tedder.Newton@epa.gov>]
Sent: Wednesday, April 26, 2017 2:03 PM
To: Kerry A. Reed; Civian, Frederick (DEP)
Subject: Re: Pilot NOI training

Either one is fine with me. I have included a little blurb below, please add to it as you see fit and email to your lists:

CMRPC is is hosting a Notice of Intent (NOI) template Pilot training at..... on Newton Tedder of EPA will walk participants through the preparation of their NOI including a live demonstration of the fillable template. EPA and MassDEP staff will be on hand to answer all questions related to the NOI and the MS4 permit. EPA and MassDEP plan to roll out additional trainings after this pilot training. To RSVP for this training pleas email.....

Thanks Kerry!

Newton Tedder

U.S. Environmental Protection Agency, Region 1
5 Post Office Square, Suite 100
Mail Code OEP06-4
Boston, MA 02109-3912
Phone: (617) 918-1038

All drains lead to the ocean

From: Kerry A. Reed <kr@framinghamma.gov>
Sent: Wednesday, April 26, 2017 11:23:23 AM
To: Tedder, Newton; Civian, Frederick (DEP)
Subject: RE: Pilot NOI training

Both the CMRPC facility in Worcester and Framingham DPW's training room are available. Which would you prefer?

Kerry

From: Kerry A. Reed
Sent: Tuesday, April 25, 2017 5:33 PM
To: 'Tedder, Newton'; Civian, Frederick (DEP)
Subject: RE: Pilot NOI training

No problem. I'm confirming with CMRPC if they have a meeting space, although I might just have it here in Framingham. Shall I put together an invitation? Do you have a blurb on the training? I assumed I'd just list my contact information for RSVPs to get a headcount, unless you'd prefer to collect them?

Kerry

From: Tedder, Newton [<mailto:Tedder.Newton@epa.gov>]
Sent: Tuesday, April 25, 2017 5:27 PM
To: Kerry A. Reed; Civian, Frederick (DEP)
Subject: Re: Pilot NOI training

Hi Kerry

If you still would mind hosting that would be great. even getting 25 people in the room would be fine for the first go around. If you are still willing let us know

thank you

Newt

From: Kerry A. Reed <kr@framinghamma.gov>
Sent: Tuesday, April 25, 2017 2:46:28 PM
To: Civian, Frederick (DEP); Tedder, Newton
Subject: RE: Pilot NOI training

I'm still willing to host the pilot program on May 9, if you'd like. You can use either Framingham's DPW training room or CMRPC.

Kerry

From: Civian, Frederick (DEP) [<mailto:frederick.civian@state.ma.us>]
Sent: Tuesday, April 25, 2017 2:24 PM
To: Tedder, Newton; Kerry A. Reed
Subject: RE: Pilot NOI training

Newton –

Thanks . . . DEP prefers the “pilot” earlier, too . .

We can pilot it in the next few weeks, then roll out a bigger event with the CMRSC . . .

Fred

Frederick Civian

MassDEP Stormwater Coordinator

617-292-5821

<http://www.mass.gov/eea/agencies/massdep/water/wastewater/stormwater.html>



From: Tedder, Newton [<mailto:Tedder.Newton@epa.gov>]
Sent: Tuesday, April 25, 2017 2:22 PM
To: Kerry A. Reed
Cc: Civian, Frederick (DEP)
Subject: Re: Pilot NOI training

Hi Kerry

Thats a little late for the pilot. Ill find another spot and will get back in touch with you once we rollout more trainings to set up another one.

Thanks!

Newton William Tedder

U.S. Environmental Protection Agency, Region 1
5 Post Office Square, Suite 100

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Boston, MA 02109-3912
Phone: (617) 918-1038

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From: Kerry A. Reed <kr@framinghamma.gov>
Sent: Monday, April 24, 2017 3:02:02 PM
To: Tedder, Newton
Cc: Civian, Frederick (DEP)
Subject: RE: Pilot NOI training

Hi,

Can we move the training back to late May or early June? Just got back from our coalition meeting and they suggested 4 -6 weeks to advertise to get a good turn-out. Also, I didn't appreciate how many Town Meetings are in early May. I think we'll get better participation with a later date, but still give communities enough time to prepare.

We're currently proposing to host the workshop at the Central Massachusetts Regional Planning Commission's office (2 Washington Square, Union Station, 2nd Floor, Worcester, MA).

Kerry

From: Tedder, Newton [<mailto:Tedder.Newton@epa.gov>]
Sent: Wednesday, April 19, 2017 4:50 PM
To: Kerry A. Reed
Cc: Civian, Frederick (DEP)
Subject: RE: Pilot NOI training

Hi Kerry

Monday the 9th at 1pm sounds good to me. For this one I wouldn't mind keeping it smaller (around 75 or so max) and we can see how the training goes and tweak it to conduct additional trainings later. Ill leave the room, location and space considerations up to you, I don't mind traveling

Thanks again

Newton Tedder
617- 918-1038

From: Kerry A. Reed [<mailto:kr@framinghamma.gov>]
Sent: Tuesday, April 11, 2017 11:12 AM
To: Tedder, Newton <Tedder.Newton@epa.gov>; Kozminski, Michelle <kozminski.michelle@epa.gov>
Cc: Civian, Frederick (DEP) <frederick.civian@state.ma.us>
Subject: RE: Pilot NOI training

No problem. We've been having a lot of success with attendance for meetings on Tuesday afternoons. I recommend May 9 at 1:00.

What size crowd do you anticipate? I'm assuming around 75 - 100 people for space. But we could do a smaller audience if it's more conducive to training. Maybe offer multiple dates/locations if the workshops fill up.

Do you have any preference for location? Many of our communities would be willing to host the event. Coalition meetings have been hosted in Holden, Charlton, or Shrewsbury. But if you'd like something closer to MetroWest, Framingham would be willing to host too. MassDEP has been graciously hosting our statewide coalition at the Worcester office. Lots of options.

Kerry

From: Tedder, Newton [<mailto:Tedder.Newton@epa.gov>]
Sent: Tuesday, April 11, 2017 10:17 AM
To: Kerry A. Reed; Kozminski, Michelle
Cc: Civian, Frederick (DEP)
Subject: RE: Pilot NOI training

Hi Kerry

Thank you so much for volunteering to host the NOI pilot training! Im hoping to lean on you and the CMRSWC to do the legwork of finding a space, setting up the training, and advertising. It will be about an hour with questions and I'll leave the time of training up to you based on who you think will be in attendance. Right now Im thinking the May 4, 5, 8, 9, 10, 11, or 12. Do one of those days sound doable to you?

Thanks again

Newton W. Tedder
U.S. Environmental Protection Agency, Region 1
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Phone: (617) 918-1038

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From: Kerry A. Reed [<mailto:kr@framinghamma.gov>]
Sent: Tuesday, April 11, 2017 9:40 AM
To: Kozminski, Michelle <kozminski.michelle@epa.gov>
Cc: Tedder, Newton <Tedder.Newton@epa.gov>
Subject: Pilot NOI training

Hi Michelle,

I just wanted to follow-up after last week's statewide stormwater coalition meeting. As mentioned at the meeting, the Central Massachusetts Regional Stormwater Coalition (CMRSWC) volunteered to host and assist EPA with coordinating a pilot NOI training. I'll be the point of contact for CMRSWC and my contact information is below. Let me know if there's anything I can do to help.

Kerry

Kerry Reed, P.E., LEED AP

Senior Stormwater & Environmental Engineer

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